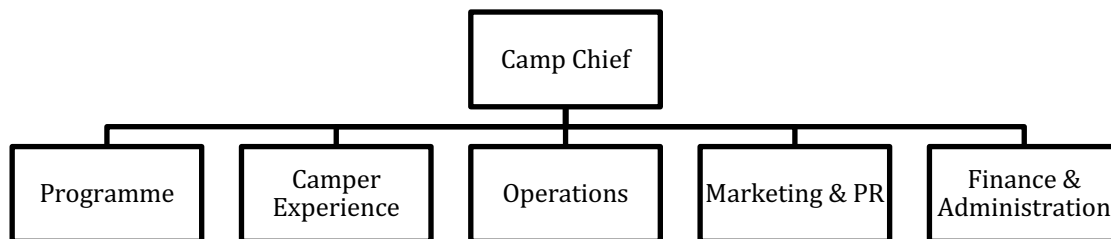




## Role Description: Activity Zone Manager

Chamboree 2022 depends entirely on volunteers, so thank you for your interest in this event. It will be great fun for Staff as well as Participants and this role is essential in order for the event to succeed. For more information on the staff experience at Chamboree 2022, please visit [www.chamboree.org.uk](http://www.chamboree.org.uk)

Chamboree 2022 is operationally split into five main Directorates.



All members of staff at Chamboree 2022 will receive support and training in order for them to fulfil their role, some training will be generic event training for staff, whilst other training will be role specific. The training will vary in how it is delivered but it will largely take place at the start of the Chamboree 2022 week. For others training and support will be provided as soon as they start their role and for all Staff Members, there is a Staff Induction pack available on the Chamboree 2022 website.

Role Title	Activity Zone Manager		
Responsible to	Director of Programme		
Responsible for	Activity Zone Team		
This role may make other appointments	Yes	Camp Fee	Standard Camp Fee as agreed by the Executive Team.
Skills, knowledge and experiences which may be useful for this role	<p>Experience of being in a managerial role at a similar large scale Scouting and/or Guiding event would be desirable, but not essential.</p> <p>Experience of working with various age groups within Guiding or Scouting would be beneficial.</p>		
Role Summary	<p>To develop, plan and facilitate the Activity Zone programme for Chamboree 2022 to include:</p> <ul style="list-style-type: none"> <li>• Guide/Scout (10-14) Participant Challenge</li> <li>• Senior Section/Explorer (14-18) Participant Challenge</li> <li>• 5-10 age group section visits to Chamboree</li> <li>• Pre-event Chamboree activity resource</li> </ul> <p>To recruit a team to deliver the Activity Zone Programme both before and throughout Chamboree week with the support of the Director of Programme.</p> <p>To liaise with the Operations Team over the facilities and support required to stage these activities.</p>		

<p>Pre-Chamboree Tasks</p>	<p>To fully define the scope of the Activity Zone with the Director of Programme and other Programme Team Managers.</p> <p>To ensure the programme as a whole is comprehensive and representative of Cheshire Scouts and Girlguiding Cheshire's core values, as well as compliant with each organisation's regulations.</p> <p>To attend regular meetings and work closely with the other Programme Team Managers and attend Leadership Team meetings as required.</p> <p>To prepare an activity resource and promote it through Cheshire Scouts and Girlguiding Cheshire's channels to generate excitement pre-Chamboree and present opportunity for an International unit programme for those unable to attend Chamboree 2022.</p> <p>To engage external organisations as required to deliver the Activity Zone Programme.</p> <p>To have specific regard for the differing age groups of participants and to provide opportunities for all to be challenged and have fun.</p> <p>To recruit a team that will support the delivery of the Activity Zone Programme and support those staff in their roles.</p> <p>To lead regular meetings of the Activity Zone with the support of the Director of Programme.</p> <p>To manage budgets for Activity Zone with the support of the Director of Programme.</p> <p>To make contingency plans with the Programme Team with regard to changes to participant numbers, budgets, activity cancellation etc.</p>
<p>Chamboree-week Tasks</p>	<p>To manage and motivate the Activity Zone team to ensure that the team members take away a memorable experience from Chamboree 2022.</p> <p>To ensure that there are a variety of activities available to participants to enable them to choose how they want to experience Chamboree 2022. Particularly to ensure that activities are age group specific.</p> <p>To manage and supervise any external organisations involved in producing the Activity Zone.</p>
<p>Post-Chamboree Tasks</p>	<p>Post event evaluation of projects undertaken and highlight successes and areas for improvement.</p> <p>To attend a review meeting and produce a written report upon each element of the evening programme.</p> <p>To look back and smile at what we have achieved.</p>
<p>Role agree</p>	<p>On 28/07/2020 by Nick Hirst</p>